

Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Communities Housing and Environment		
Contact person:	Sharon Coates	Telephone number:	
Subject²:	Safer Stronger Communities – Resettlement ACRS & ARAP		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)</p> <p>The Director of Communities, Housing and Environment approved the new staffing structure which reflects the additional duties carried out to manage the complex area of work.</p> <hr/> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The Safer Stronger Communities Team Resettlement Team has taken the leadership role on the development of the Leeds response which includes accommodation (initially through the bridging hotel and support relating to setting up families in move on, long-term accommodation). Since September 2021 the Resettlement Team have also been managing the wrap-around support within then bridging hotel. This wrap around support includes the operational co-ordination of activities and services through working closely with local stakeholders and other voluntary sector agencies.</p> <p>The ARAP & ACRS scheme was initially introduced for three months, however it has been extended by the Home Office due to the commitment to relocation additional Afghan citizens over the next 2 years. As a result, a substantial level of funding to local authorities to support with the relocation and assistance in terms of wrap around support.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>The Resettlement Team is a small team and as a result of the extension of the scheme, it is no longer sustainable for the team to continue to deliver the service at it's current staffing levels and there is a need to create a number of posts to ensure that the service is maintained and delivered.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Option to remain providing co-ordination of operational activities on a flexible deployment basis, however, concern was raised from management and staff currently within this arrangement that service demand levels significantly outweighed the resources currently available and was leading to high levels of stress and potential for all staff to experience burn out.</p>
Affected wards:	
Details of consultation undertaken⁴:	Executive Member
	Ward Councillors
	Chief Digital and Information Officer ⁵
	Chief Asset Management and Regeneration Officer ⁶
	Others Consultation with HR, Finance and Unions has taken place.
Implementation	Officer accountable, and proposed timescales for implementation Nadeem Siddique, Head of Community Relations and Cohesion
List of Forthcoming Key Decisions⁷	Date Added to List:-
	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:


⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

	If published late relevant Executive member's approval	
	Signature	Date
Call In	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ Director Communities, Housing and Environment - James Rogers	
	Signature 	Date 05/10/22

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.